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Directorate D - Stakeholder Relations and Corporate Services
Unit OP.D.1 – Stakeholder Relations and Outreach

Luxembourg, Tuesday 20 May 2025
op.d.1(2025)6152330
Ref.: TMM/SB

Subject: **Preliminary market consultation**
Warehousing and Distribution Services

Dear Madam/Sir,

The Publications Office of the European Union (hereinafter referred to as 'the OP') is the official provider of publishing services to all institutions, bodies and agencies established by or under the EU treaties. As such, it constitutes the central point of access to EU law, and also to publications, data, research results, procurement notices, and other official information. The OP therefore plays a central role in informing the public about what the EU does and means for them, and in unlocking the power of data.

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The OP is currently reflecting on its future warehousing and distribution services.

In this context, the OP has decided to launch this preliminary market consultation in accordance with Article 169(1) and with Point 15 of Annex 1 to Regulation 2024/2509[1] to:

- gain general market knowledge (existence of sufficient suppliers to ensure effective competition);
- assess the capability of the market to deliver what is required, within the required time-limits and on the required scale, and consequently the feasibility of the envisaged procurement procedure;
- gain knowledge of the terms and conditions usually applied to contracts in the relevant market and identify potential market constraints;

[1] Regulation (EU, Euratom) 2024/2509 of the European Parliament and of the Council of 23 September 2024 on the financial rules applicable to the general budget of the Union (recast) (OJ L, 2024/2509, 26.09.2024, ELI: http://data.europa.eu/eli/reg/2024/2509/oj).

- refine and further clarify its requirements and specifications without, however, having its needs influenced and determined by what the market offers;
- make a correct estimate of the future contract value;
- gain understanding of potential risks of contract performance.

To facilitate the consultation, we have prepared a questionnaire that will serve as a starting point for our exchange.

We would be grateful if you could complete and return the questionnaire to us by email to OP-D1-SECRETARIAT@publications.europa.eu **no later than 20 June 2025, at 6:00 PM CEST (Central European Summer Time).**

Following the receipt of your contributions, we might propose to meet with you in order to discuss your replies in more depth. If so, the meeting will be organised virtually (via Teams) and will last around two hours.

Please note that your replies to our questionnaires as well as any information exchanged during the potential meeting will remain confidential for the sole use of the OP in our reflections and will not be disclosed to any third party.

In case of any requests for additional information, we invite you to contact our services via email to: OP-D1-SECRETARIAT@publications.europa.eu.

We draw your attention to the fact that no information or documents that you provide in the context of this preliminary market consultation will be considered as being part of a tender from your company in any future calls for tenders.

Please note that participation in this consultation is voluntary and is not subject to any financial compensation.

Thank you in advance for your contributions which are greatly appreciated.

Yours faithfully,

Tuuli-Maria MATTILA
Head of unit

Annex: Warehousing & Distribution Services Market Consultation - Technical Questionnaire

Electronically signed on 20/05/2025 17:05 (UTC+02) in accordance with Article 11 of Commission Decision (EU) 2021/2121